

## **Administrative Personnel**

### **Administrative Appointment—**

All administrators of the District will be appointed by the Board only upon the recommendation of the Superintendent. Should a person nominated by the Superintendent be rejected by the Board, it shall be the Superintendent's duty to make another nomination.

### **Criteria—**

Selection shall be based on written criteria which relate to the position requirements. The selection process shall be uniform, with all applicants undergoing the same process. All applicants shall be fully informed of the criteria and procedures associated with the selection process prior to an interview or at the beginning of the interview.

### **Certification—**

All personnel selected must be appropriately licensed by the State Board of Education to serve in an administrative position requiring licensure before they can receive any salary from the District.

[Utah Admin. Rules R277-505 \(May 23, 2016\)](#)

An administrator who is assigned as a principal, vice principal, or assistant principal must have a current educator license and a school leadership license area of concentration.

[Utah Admin. Rules R277-309-4\(15\) \(August 12, 2021\)](#)

[Utah Admin. Rules R277-305-2\(2\) \(August 19, 2019\)](#)