NOTICE OF VACANCY
Logan City School District
101 West Center
Logan, UT 84321

July 13, 2017

TEACHER – ENGLISH AS A SECOND LANGUAGE (ESL)

Applications are now being accepted for a part-time (.50 FTE) English as a Second Language (ESL) teaching position at Wilson Elementary School in the Logan School District for the 2017-2018 school year. Applicants must hold a valid Utah Teaching License with an ESL Endorsement from an accredited college or university.

Application Process

Application deadline is **July 25, 2017 or until filled.** All application materials must arrive at the Logan City School District Human Resource Office, 101 West Center, Logan, Utah 84321. Phone (435)-755-2300 FAX: (435) 755-2311. **Selected finalists will be contacted for an interview.**

Applicants must submit the following:

1. Completed Logan City School District Licensed Employment Application (available online at www.loganschools.org, Human Resource Department, Employment Opportunities)
2. Detailed cover letter outlining special competencies related to and specific interest in the particular position
3. Current resume in which professional preparation and experience are clearly detailed
4. Three letters of recommendation written within the last six months
5. Official transcripts of all college and university credits
6. Student teaching or most recent teaching evaluation
7. Praxis Score, if available

Essential Functions

- Adapts classroom work for the purpose of providing students with instructional materials that address individualized learning plans within established lesson plans.
- Administers developmental testing programs, subject specific assessments, etc. for the purpose of assessing student competency levels and/or developing individual learning plans.
- Advises parents and/or legal guardians of student progress for the purpose of communicating expectations; student's achievements; developing methods for improvement and/or reinforcing classroom goals in the home environment.

- Assesses student progress towards objectives, expectations, and/or goals for the purpose of providing feedback to students, parents and administration.

- Collaborates with instructional staff, other school personnel, parents, and a variety of community resources for the purpose of improving the overall quality of student outcomes and achieving established classroom objectives in support of the school improvement plan.

- Counsels students for the purpose of improving performance.

- Demonstrates methods required to perform classroom and/or subject specific assignments for the purpose of providing an effective program that addresses individual student requirements.

- Directs assistant teachers, student teachers, instructional assistants, volunteers and/or student workers for the purpose of providing an effective classroom program and addressing the needs of individual students.

- Instructs students for the purpose of improving their success in academic and interpersonal skills through a defined course of study.

- Manages student behavior for the purpose of providing a safe and optimal learning environment.

- Models English communication for the purpose of developing student ability to communicate effectively in the English languge.

- Monitors students in a variety of educational environments (e.g. classroom, playground, field trips,etc.) for the purpose of providing a safe and positive learning environment.

- Participates in a variety of meetings for the purpose of conveying and/or gathering information required to perform functions.

- Performs other related duties, as assigned, for the purpose of ensuring the efficient and effective functioning of the work unit.

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- Prepares a variety of written materials (e.g. grades, attendance, anecdotal records, etc.) for the purpose of documenting student progress and meeting mandated requirements.

- Reports incidents, as needed, for the purpose of maintaining personal safety of students, providing a positive learning environment and adhering to Education Code and school policies.

- Responds to emergency situations for the purpose of resolving immediate safety concerns and/or directing to appropriate personnel for resolution.

- Responds to inquires from a variety of sources (e.g. other teachers, parents, administrators, etc.) for the purpose of resolving issues, providing information and/or direction.

- Supports classroom teachers for the purpose of assisting them in the implementation of established curriculum and/or individual student plans.

It is the policy of the Logan City Board of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, religion, national origin, age or disability in any educational program, activity, or employment.

Reasonable accommodations for the application/interview process will be provided upon request, and as required in accordance with the Americans with Disabilities Act of 1990. Persons with disabilities may contact the Human Resource Director at (435) 755-2300 for additional information or assistance.