



NOTICE OF VACANCY
Logan City School District
101 W. Center Street
Logan, UT 84321

December 1, 2023

HEAD TRACK/ FIELD COACH

Applications are now being accepted for a Head Track and Field Coach at Logan High School. The Track/ Field season runs from March through May. Working hours are as needed to include practices, skills training and conditioning, track meets, overseeing budget and equipment, and season banquet.

Application Process

Application deadline: **open until filled**. All application material can be emailed to Nicole.humpherys@loganschools.org or delivered to the Logan City School District Human Resource Office, 101 W. Center Street, Logan, Utah 84321. Phone (435)-755-2300 FAX: (435) 755-2311.
Selected finalists will be contacted for an interview.

Applicants must submit the following:

1. Completed Logan City School District Classified Employment Application (available online at www.loganschools.org, employment opportunities)
2. Detailed cover letter outlining special competencies related to and specific interest in the particular position
3. Statement of coaching philosophy
4. Current resume in which professional preparation and experience are clearly detailed
5. Three letters of recommendation written within the last six months

Essentials Functions

- Analyzes opposition's strategies for game/event prior to and/or during athletic events as appropriate for the purpose of assessing the opposition's strengths and weaknesses for developing game plan/approach.
- Assesses student athletes for the purpose of providing feedback to students on their individual performance and/or determining team placement.
- Attends a variety of meetings, workshops, conferences, etc. for the purpose of receiving and conveying information related to their role.
- Conducts a variety of supporting activities (e.g. parent orientations, recognition events, banquets, etc.) for the purpose of providing information regarding the program and/or recognizing participants' accomplishments.
- Develops game strategies/plans for the purpose of preparing the team and individual student athletics for the competition.

- Develops team and individual practice regimes for student athletes (e.g. strength, speed, agility, nutritional, injury prevention, etc.) for the purpose of enhancing and improving their performance.
- Evaluates facility and playing field for potential hazards, inadequate equipment, etc. for the purpose of implementing modifications or recommendations that would reduce the risk of injury.
- Guides other coaching personnel as may be appropriate in instructional techniques, organization of practices, supervision guidelines and responsibilities, etc. for the purpose of providing guidance and mentoring.
- Identifies program needs for the purpose of providing recommendations of expenditures for activities, equipment, supplies, etc. that will enhance the assigned athletic program.
- Identifies appropriate uses of program funding (e.g. school budget, booster clubs, athletic clubs, tax credit account, etc.) for the purpose of addressing program needs in compliance with state and district policies and practices.
- Implements practice schedules and related events (e.g. usage of facilities and equipment, staff assignments, etc.) for the purpose of ensuring efficient program operation.
- Instructs student athletes and serves as a role model for the purpose of promoting individual growth in athletic skills, teamwork, and sportsmanship.
- Maintains a variety of records (e.g. game/student athlete statistics, insurance, signed permission forms, emergency information, schedules, equipment inventories, etc.) for the purpose of complying with district, athletic conference, and state requirements.
- Makes coaching assignments for the purpose of matching the skills and experience of coaches with program needs.
- Monitors student athletes' academic eligibility for the purpose of both complying with AIA requirements as well as providing appropriate intervention (e.g. counseling, tutoring, etc.) to students identified as needing assistance to maintain their athletic eligibility.
- Oversees assistant coaches, student managers, volunteers, etc. for the purpose of providing direction and monitoring activities.
- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.
- Performs a variety of personnel related functions if requested (e.g. interviewing, assessing, recommending, etc.) for the purpose of addressing staff position needs.
- Promotes athletic program (e.g. conducts off-season clinics, information on skill-camps, attends community meetings, etc.) for the purpose of increasing interest and participation.
- Responds to inquiries of students, parents, other school personnel, media representatives, college representatives, etc. for the purpose of providing information, assistance and/or direction.
- Serves as the liaison for their athletic program at school functions (e.g. AIA meetings, tournaments, workshops, etc.) for the purpose of representing the District at those functions.
- Supervises student athletes during all areas of participation (e.g. competition, travel, meetings, practices, etc.) for the purpose of ensuring activities are conducted in an environment with minimal risk of injury to the participants.

It is the policy of the Logan City Board of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, religion, national origin, age or disability in any educational program, activity, or employment.

Reasonable accommodations for the application/interview process will be provided upon request, and as required in accordance with the Americans with Disabilities Act of 1990. Persons with disabilities may contact the Human Resource Director at (435) 755-2300 for additional information or assistance.