



101 WEST CENTER STREET, LOGAN, UTAH 84321
WWW.LOGANSCHOOLS.ORG

P 435 755 2300
F 435 755 2311



ELEMENTARY ADMINISTRATOR

Assignment: Wilson Elementary School Principal

Logan City School District is seeking a leader who is committed to the challenge of educating elementary students in a dynamic, caring, and dedicated community. The mission of Logan City School District is to ensure that all students leave our schools ready to create a positive future for themselves and their community.

Start Date: July 1, 2022

Salary Range: Starting \$103,304 plus potential additional salary-enhancements based on continuing education/degrees and previous administrative experience.

Position Closes: All application materials must be received by 4:00 pm on Wednesday, February 9, 2022.

Qualifications:

- Public school teaching experience, 3 years minimum required
- Public school administrative experience encouraged
- Current Utah Administrative/Supervisory License or evidence of ability to obtain such prior to the 2022-2023 school year

Ability to:

- Enhance student performance by identifying and closing achievement gaps
- Support faculty and staff, strengthen employees' capacity to be effective
- Model high standards of integrity, personal performance, and optimism
- Demonstrate effective communication skills, including speaking, listening, and writing
- Establish and maintain a cooperative and productive relationship with various stakeholders



101 WEST CENTER STREET, LOGAN, UTAH 84321
WWW.LOGANSCHOOLS.ORG

P 435 755 2300
F 435 755 2311



Application Procedure:

To be considered for this position, an applicant's file must contain:

1. Detailed cover letter outlining specific interest and special competencies related to elementary administration.
2. Completed Logan City School District Administrative Employment Application (available on our website: www.loganschools.org, Human Resource Depart.)
3. Current resume in which professional preparation, experience, and accomplishments as a leader in education are clearly detailed.
4. Three letters of recommendation written within the past six months addressing professional qualifications and leadership attributes.
5. Official transcripts of all college and university credits
6. Most recent employment evaluation.
7. Written responses to the following two questions:
 - A. An effective leader sets challenging goals for student success.
 - Describe the process you use to identify challenging goals.
 - What do you consider to be a challenging reading goal for elementary students?
 - How will you ensure focus on that reading goal throughout the school year?
 - B. An effective leader works to build consensus and support for decisions.
 - Describe an unpopular decision you have made. Specifically describe the process you used to make the decision and how you communicated with others to build support to enact and establish the decision.
 - Detail strategies you used to build consensus with the decision, as well as the immediate and long-term results.



101 WEST CENTER STREET, LOGAN, UTAH 84321
WWW.LOGANSCHOOLS.ORG

P 435 755 2300
F 435 755 2311



Any inquiries and application materials should be addressed to:

Susanne Kuresa
Director of Human Resources
Logan City School District
101 W. Center St.
Logan, UT 84321

Phone: 435-755-2300

Fax: 435-755-2311

Email: Susanne.Kuresa@loganschools.org

It is the policy of the Logan City Board of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, religion, national origin, age or disability in any educational program, activity, or employment.

Reasonable accommodations for the application/interview process will be provided upon request, and as required in accordance with the Americans with Disabilities Act of 1990. Persons with disabilities may contact the Personnel Director at (435)755-2300 for additional information or assistance.

Dated: January 27, 2022